

# How To Access The New MyShare Patient Portal:

Submit your refill requests through our new Patient Portal! There are two separate steps that need to be completed before you are able to fully log into the new patient portal. Please make sure that both are completed before trying to log in.

1 - Navigate to Portal



2 - Select Patient Login



3 - Register Account



4 - Confirm Validation



5 - Log Into Your Portal



## Step 1 - Registration

- Visit our website at **www.relianceroxsp.com**. Along the top of this web page on the right, you will see a blue rectangular button labeled **"Patient Portal."** Click on this.
- You will then be brought to the portal login page. Click on **"Patient Login"** on the right under **"Patient MyShare."** Then, click on the button labeled **"Register"** under **"New User Registration"** on the right.
- Enter the information requested. Click **"Register"**. You will receive an email confirming your registration. After you are registered, you will need to validate your information in order to access the portal.

## Step 2 - Validation

- You may be able to validate upon completion of your registration. If you are prompted to call Reliance Rx, there is still an update needed in your profile to complete the enrollment process. **Please allow 24 hours for the updates to be made** to your profile. Once your portal account is ready for validation, Reliance Rx will notify you. You can then login by selecting the **"Registered User Login."** At this time, you will be asked to validate your information. You will not be able to log into your new account until the validation is completed.
- Once validated, you will be able to access your patient portal! 7 days prior to your next fill, you will be able to log into the portal to schedule your refill request. **Follow the directions below to sign up for text notifications.** These notifications will be sent to you 7 days before your fill is due. If you have any questions or issues with the enrollment process, please email us at **rxinfo@relianceroxsp.com**.

## How To Sign Up For Text Notifications:

**If you would like to sign up to receive important text refill reminders, please email rxinfo@relianceroxsp.com with your name, date of birth, cell phone number and the words "opt-in and agree" included. Alternatively, you can sign up for these text notifications on your next call with us as well. By signing up, you agree to the terms and conditions listed below.**

You agree that Reliance Rx may send text messages to you about your prescriptions at this telephone number and that your mobile carrier may charge additional fees for this. You are not required to agree to this to obtain your prescriptions. You may text STOP at any time to opt out of receiving these types of texts or by visiting our website or calling us at 1-800-809-4763. If we cannot reach you by your preferred communication method, we may email you or a member of our team may call you. You understand that text messaging is not secure and there is a risk that these text messages, which may include protected health information, may be intercepted, and read by unauthorized third parties.